



**School District of Clay County
Green Cove Springs, Florida**

**Teacher Inservice Center - Fleming Island High School
2233 Village Square Parkway**

**Hearings for Special Actions regarding Students - 4:00 p.m.
REGULAR MEETING - 7:00 P.M.**

June 14, 2010 Regular Meeting

Invocation

Pledge of Allegiance

Call to Order (7:00 p.m.)

1. Attendance

Minutes:

Present: Carol Vallencourt, District 1; Carol Studdard, District 2; Frank Farrell, District 4; and Lisa Graham, District 5. Superintendent Ben Wortham was also present.

Charles Van Zant, Jr., District 3, was not present due to military duty.

Consent Agenda

Superintendent

2. C-1 Minutes of Workshop on May 13, 2010 and Special Pupil Request, Disciplinary Hearings and Regular Meeting on May 20, 2010

Attachment: Minutes - Board Workshop 05-13-10.pdf

Attachment: Minutes - SPR Hearing 05-20-10.pdf

Attachment: Minutes - Disciplinary Hearings 05-20-10.pdf (Confidential Item)

Attachment: Minutes - Board Meeting 05-20-10.pdf

3. C-2 Payment of Florida School Boards Association Annual Dues for fiscal year 2010-2011

Attachment: FSBA Dues for 2010-2011.pdf

4. C-3 Payment of Florida Association of District School Superintendents Annual Dues for fiscal year 2010-2011

Attachment: FADSS Dues for 2010-2011.pdf

Deputy Superintendent

5. C-4 School District of Clay County's 2009-2010 School Safety & Security Self-Assessment (Safe Passage Act)

Attachment: 2010 FINAL Safety & Security Self-Assessment Form.pdf

Human Resources

6. C-6 Personnel Consent Agenda

Attachment: Personnel Consent Agenda 6-14-10.pdf

Instruction

7. C-7 Quarterly Log of Student Travel

Attachment: QUARTERLY LOG April-June, 2010.pdf

8. C-8 Interagency Agreement between the School Board of Clay County, the Young Men's Christian Association of Florida's First Coast, Inc., and Take Stock in Children

Attachment: YMCA.pdf

9. C-9 Interagency Integrated Services Agreement between the School Board of Clay County and the Youth Crisis Center

Attachment: YCC MOU.pdf

10. C-10 Interagency Integrated Services Agreement between the School Board of Clay County and Clay Behavioral Health Center

Attachment: CCBH IA INTEGRATED SERVICES .pdf

11. C-11 District K-12 Reading Plan 2010-2011

Attachment: Clay Co Decision Tree 3rd 4th 5th grade.pdf

Attachment: Clay Co Decision Tree 6th grade March 2010 (2).pdf

Attachment: Clay Co Decision Tree K 1 2 March 2010 (2).pdf

Attachment: Clay Co Placement Chart High Sch 9th-12th Grades.pdf

Attachment: Clay Co Placement Chart Jr High

March 2010 (2).pdf

Attachment: Cover Page.pdf

Attachment: Organizational Chart.pdf

Attachment: Reading Plan 2010-2011
Narrative.pdf

12. C-12 Technology Plan Addendum

Attachment: ErateTechPlanAddendum-with 470
5-25-10.pdf

13. C-13 Florida Virtual Franchise Contract

Attachment: Clay County Franchise Contract
2010-2011.pdf

14. C-14 FLVS Full-Time Contract

Attachment: Clay County VIP 2010-2011 signed
by FLVS.pdf

15. C-15 Contract between the School Board of Clay
County and Melissa Whitaker, Student Services Aide with
Project R.E.A.C.H. pending approval of the Education for
Homeless Children and Youth Program Grant

Attachment: Whitaker, M.pdf

16. C-16 Bannerman Learning Center Placements in Lieu
of Expulsion and ESE Alternative School Update

Attachment: BLC placements.pdf

17. C-17 Advertise amendments to the Student Code of
Conduct

Attachment: Summary of changes to SCOC 10-
11.pdf

Attachment: Elem-Sec Code red-lined 2010-
11.pdf

18. C-18 Memorandum of Agreement between the Clay
County Health Department and the School Board of Clay
County regarding School Health Services

Attachment: CCHD MOA.pdf

19. C-19 Co-Enrollee list for May 2010

Attachment: Co-Enrollee list for May
2010.pdf (Confidential Item)

20. C-20 Maintain certification in the Mobility
Opportunities via Education (MOVE) program for ESE
Employees.

21. C-21 Affiliation with the University of Central Florida

and the School Board of Clay County Florida.

Attachment: UCF Clay Agreement.pdf

Business Affairs

22. C-22 Policies for Property, Casualty and Liability for 2010-2011

23. C-24 Permission to write off NSF checks at various schools for Food & Nutrition Services from 2008-2009 school year totaling \$1,136.58

Attachment: SFS NSF08-0920100525100017802.pdf

24. C-25 Petty Cash Funds for 2010-11 Fiscal Year

25. C-26 Write Off Non-Sufficient Funds (NSF) Checks at Schools

Attachment: NSF.pdf

26. C-27 Revisions to the SDCC Internal Accounts Manual

Attachment: Revised Internal Accounts Manual.pdf

27. C-28 Budget Amendments for the Month of May, 2010

Attachment: budget cover sheet impact stmt .pdf

Attachment: General Fund Revenue.pdf

Attachment: General Fund Appropriations.pdf

Attachment: Debt Service Funds.pdf

Attachment: Capital Project Funds.pdf

Attachment: School Food Service Funds.pdf

Attachment: Special Revenue Other.pdf

Attachment: State Fiscal Stabilization Funds.pdf

Attachment: ARRA FUNDS.pdf

Attachment: Internal Service Funds.pdf

28. C-29 Monthly Property Report - May, 2010 - Furniture/Equipment

Attachment: Furniture-Equipment Report-May, 10.pdf

29. C-30 Monthly Property Report - May, 2010 - AV Materials

Attachment: Audiovisual Report-May, 10.pdf

30. C-31 Monthly Property Report - May, 2010 - Software

Attachment: Software Report-May,10.pdf

31. C-32 Monthly Property Report - May, 2010 - Vehicles

Attachment: Vehicles Report-May, 10.pdf

32. C-33 Deletion of Certain Items Report - June, 2010

Attachment: Deletion Report-June, 10.pdf

Attachment: Deletion Report (Attachments)-
June,10.pdf

33. C-34 Write-Off of "Missing" Property Items for 2009-
2010

Attachment: Missing Property Report- FY 09-
10.pdf

Attachment: Missing Property Report- FY 09-10
(Attachments).pdf

34. C-35 Warrants & Vouchers for MAY, 2010

Attachment: Warrants & Vouchers May,
2010.pdf

35. C-36 Bid Renewals June 2010

36. C-37 Bids to Be Awarded June 2010

Attachment: 6-14-2010 Bid #11-BA-109
Tab.pdf

Support Services

37. C-38 Deductive Change Order #1 (Direct Purchasing)
for Middleburg High School Lighting and Ceiling
Replacement

Attachment: CO 1 MBH Ceiling & Lighting
Replacement.pdf

38. C-39 Deductive Change Order #1 (Direct Purchasing)
for Clay High School Building 4 Re-Roof

Attachment: CO1 CHS Bldg 4 ReRoof.pdf

39. C-40 2009-2010 Fire Control Annual Inspection Report
conducted by the Clay County Fire Department

Attachment: 2009-2010 FIRE CONTROL
INSPECTION REPORTS FOR ELEMENTARY
SCHOOLS.pdf

Attachment: 2009-2010 FIRE CONTROL
INSPECTION REPORTS FOR JUNIOR HIGH
SCHOOLS.pdf

Attachment: 2009-2010 FIRE CONTROL
INSPECTION REPORTS FOR SENIOR HIGH
SCHOOLS.pdf

Attachment: 2009-2010 FIRE CONTROL

INSPECTION REPORTS FOR ALL
ANCILLARIES.pdf
Attachment: 2009-10 FIRE CONTROL
INSPECTION REPORT COVER.pdf

40. C-41 Spot Educational Plant Survey for an
Administration Addition at Keystone Heights Elementary
School

Attachment: KHE Spot Survey 2010.pdf

41. C-42 Deductive Change Order #1 (Direct Purchasing)
for Wilkinson Elementary School Buildings 1, 2, 3, 4, 5, 20
and 21 Re-Roof

Attachment: CO 1, WES.pdf

42. C-43 Deductive Change Order #1 (Direct Purchasing)
for S. Bryan Jennings Elementary School Buildings 4-9 Re-
Roof

Attachment: CO 1, SBJ.pdf

43. C-44 Keystone Heights Elementary School New
Administration Building Contract Award

Attachment: KHE Bid Tab.pdf

44. C-45 Pre-Qualification of Contractors

Attachment: Contractor List, 6,14,10.pdf

Adoption of Consent Agenda

45. Adoption of all remaining Consent Items

Minutes:

Consent Items were approved with the exception of C-5 Proposed Staff Allocation Changes for 2009-2010 and 2010-2011; and C-23 Proposed Elementary and Secondary Meal Price Increase for 2010-2011, which were pulled to Discussion.

Motions:

Approve the Consent Items as presented, with the exception of those moved to Discussion. - PASS

Vote Results

Motion: Frank Farrell

Second: Carol Studdard	
Frank Farrell	- Aye
Lisa Graham	- Aye
Carol Studdard	- Aye
Carol Vallencourt	- Aye
Charles Van Zant, Jr.	- Not Present

Recognitions and Awards

46. 2010 State Science and Engineering Fair Winners; 2010 International Science and Engineering Fair Participants

Minutes:

Students were recognized by Kathy Schofield, Secondary Curriculum Specialist: SENIOR DIVISION: Alexander Gandzyura - 4th Place Computer Science and Christopher Louviere - 3rd Place Medicine and Health - RHS; Bianca Declaro - Honorable Mention Behavioral and Social Sciences - MHS. Matthew Emig - 3rd Place Environmental Science - CHS and Christopher Gates - U.S. Army Award - RHS.

JUNIOR DIVISION: Juan Gonzales - 1st Place Earth and Planetary Science and Kaylee Speer - 4th Place Environmental Sciences - CHS. Natalie Yaw - Honorable Mention Microbiology - OPJH; Jacob Laird - Special Recognition Environmental Sciences - LJH; Faith Crowell and Maleah Culbreth - Special Recognition Team Projects NASA Award - WJH; and Randy Padgett - 4th Place Engineering - Pinewood Christian Academy.

47. Elementary Media Festival Winners

Minutes:

Students recognized by Karen Robinson, Instr. Media Services Specialist, for Best of Show K-2 for Hearts for Haiti Documentary - Megan Baker and Cheyenne Jerris - Clay Hill Elementary. Kelly Robertson, Media Specialist and Chris Lucius, Technology Teacher.

Best of Show 3-5 for How to Make Window Art Instruction - Lanie Richards, Lilyanne Beaver, Hailey Johns, Sophia Ledford, Zakia Cawthon, Nathan Riffle, Michael Mancil and Camille Copeland - Lakeside Elementary. Yvonne Allen, Media Specialist and Janet Rodesney, Teacher.

48. Perfect Attendance

Minutes: Perfect Attendance Recognition: Kindergarten

thru Grade 5 - Esmeralda Maria Cortorreal - AES.
Kindergarten thru Grade 6 - Austin Alexander Chartier -
LES; Adam Jacob Johnson - MBE; Amber Nicole O-Hara -
OPE; Alexis Nicole Peavey - SLE. Kindergarten thru Grade
8 - Madison Chelsea Vetter - GCJH (not present) and
Blake Anthony Chartier - LJH. Kindergarten thru Grade 12
- Megan Lachelle Williams - OPH.

Scheduled Citizen Requests

49. Rev. Dr. Marvin C. Zanders, II - Minority Concerns

Minutes:

Dr. Michael Henry spoke on behalf of Rev. Dr. Marvin C. Zanders, II on the progress the task force has made on minority concerns.

Presenters

50. Resolution of Appreciation to Clay County School Board

Minutes: Mr. Larry Lancaster, Chairman - Fair Association, provided highlights of the 2010 Clay County Fair and presented the Resolution of Appreciation to the Clay County School Board for its participation and support. Mr. Lancaster reported 102, 000 attendees at this year's fair and reminded the Board that 2011 will be the Fair's 25th Anniversary.

Discussion Agenda

Deputy Superintendent

51. C-5 Proposed Staff Allocation Changes for 2009-2010 & 2010-2011

Attachment: June 2010 Supplement Allocation Changes.pdf

Attachment: Allocation Summary - Current Backup June 14 2010 xls2.pdf

Minutes:

Speakers to Item C-5 were Kellie Griffis - Allocation changes; Angie Sapp - Media Specialists; Madison Sparks - Music Program at RVE; Lillian Spofford - Music Program at RVE; and Krista Allen - Music Program at RVE.

The Superintendent reminded the Board that there was \$5.27 million on the table and we would not be able to present a balanced budget to the Board without the approval of these allocations. He asked the Board for any alternatives they could suggest to make

up for the unapproved allocations. Mrs. Adams explained that 90% of the allocations in the document did not have people in the positions listed and asked if they would entertain approval of some of the allocations. Extensive discussion followed.

The Board discussed setting an additional workshop on the budget.

Motions:

Approve staff allocation changes as submitted. -

Vote Results

Motion: Carol Vallencourt

Second:

Carol Vallencourt -

Charles Van Zant, Jr. - Not Present

Frank Farrell -

Lisa Graham -

Carol Studdard -

Motion Minutes:

Motion was made by Carol Vallencourt to approve the Staff Allocations. Motion failed for lack of a second.

A second motion was made by Carol Vallencourt to approve only Cost Center 9001 through Cost Center 9040, and the two staff allocation changes for 2009-2010. Motion was seconded by Frank Farrell and motion passed 4 Aye - 0 Nay. A lengthy discussion followed with another motion made by Frank Farrell to approve all additional staff allocation changes contained in item C-5 backup, except those affecting PE, Music, Art, Media, Instructional Technology, Drama and Reading Resource. Motion passed 3 Aye -1 Nay, with Lisa Graham dissenting.

Human Resources

52. Human Resources - Special Action

Minutes:

THERE WERE NONE.

Business Affairs

53. C-23 (Farrell) Proposed Elementary/Secondary Meal Price Increase for 2010-11

Attachment: SFS 10-1120100525100013328.pdf

Minutes: Mr. Farrell spoke to the need for the increase in meal prices and also complimented our school cafeteria managers on the excellent efforts in managing our cafeteria operations.

Motions:

Approve recommended price increases as presented - PASS

Vote Results

Motion: Frank Farrell

Second: Carol Studdard

Frank Farrell - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charles Van Zant, Jr. - Not Present

Motion Minutes:

54. Resolution Providing for a Referendum Election to Levy 0.25 Mills for a Two Year Period to Provide for Critical Operating Needs

Attachment: RESOLUTION RE MILL LEVY - MAY 2010.pdf

Minutes:

Bruce Bickner, School Board Attorney presented the Resolution with minor changes to comply with Florida Statutes. Resolution was approved and will be forwarded to the Board of County Commissioners for placement on the ballot for November General Election.

Liz Crane, President - CCEA spoke in support of the Resolution.

Motions:

Approve the Resolution as presented. - PASS

Vote Results

Motion: Carol Studdard

Second: Carol Vallencourt

Frank Farrell	- Aye
Lisa Graham	- Aye
Carol Studdard	- Aye
Carol Vallencourt	- Aye
Charles Van Zant, Jr.	- Not Present

55. Monthly Financial Report for May, 2010

Attachment: PAGE 1 MONTHLY FIN-Sum Cash-May,2010.pdf

Attachment: PAGE 2 MONTHLY FIN May, 2010-GREV.pdf

Attachment: PAGE 3 MONTHLY FIN May,2010-GREXP.pdf

Attachment: PAGE 4 MONTHLY FIN May,2010-DSREVEXP.pdf

Attachment: PAGE 5 Capital Projects May, 2010.pdf

Attachment: PAGE 6 Capital Projects By Project May,2010.pdf

Attachment: PAGE 7 MONTHLY FIN May, 2010-CAP PROJ FUNDS.pdf

Attachment: PAGE 8 MONTHLY FIN May, 2010-FOOD SERVICE.pdf

Attachment: PAGE 9 MONTHLY FIN May, 2010-SPREV.pdf

Attachment: PAGE 10 MONTHLY FIN May, 2010-ARRA-SPREV43X.pdf

Attachment: PAGE 11 MONTHLY FIN May, 2010-INSURANCE.pdf

Minutes: For public information and awareness, Frank Farrell reviewed the Monthly Financial Reports for May.

Motions:

Approve the monthly financial report for May, 2010, as presented. - PASS

Vote Results

Motion: Frank Farrell

Second: Carol Studdard

Frank Farrell - Aye

Lisa Graham	- Aye
Carol Studdard	- Aye
Carol Vallencourt	- Not Present
Charles Van Zant, Jr.	- Not Present

Motion Minutes: Mrs. Vallencourt left the meeting at 9:15 p.m. and did not participate in the vote on this item.

Presentations from the Audience

56. Speaker

Minutes: Speaker: Krista Allen spoke on the transfer of Ridgeview Elementary Principal.

Superintendent Requests

57. Request

Minutes: Superintendent requested Board members provide recommendations on ways to balance the budget, without affecting staff allocations, as soon as possible due to the time line for approving the budget.

School Board's Requests

58. Request

Minutes: A Board Workshop was scheduled for July 12, 2010 at 4:00 p.m. in the School Board Meeting room to review the Budget - All Funds.

Attorney's Requests

Adjournment (9:45 p.m.)

Superintendent

Chairman